

‘Escrow Training – From the Order to the Closing and Policy Issuance’

Presented by Linda Hinshon-Canter, Escrow BootCamp ONLINE

**The Next Schedule Week of This Course Scheduled Tentatively for
The Week of March 10th, 2025**

‘ESCROW DESKTOP REFERENCE - COMPLETE ESCROW PROCESSING GUIDE’

eBook included with Paid Registration

\$500.00 Per Registrant. Ask about a discount for multiple registrants

THE LESSON PLAN

Monday

1. **9:00 AM – Noon - TITLE INSURANCE – WHO NEEDS IT?** - Best Practices as per the American Land Title Association and how an agency incorporates them.
2. An in-depth look at Title Insurance from the Order to the Title Commitment and the Title Policy. Including Tenancies, The Gap, and Title Premiums

Wednesday

3. **9:00 AM – Noon - TITLE INSURANCE II –** Satisfying Title Requirements, with attention to Risk Assessment & Elimination, & including a review of ‘showstoppers’ and how to resolve them.

Tuesday

4. **9:00 AM - Noon – THE PURCHASE FILE –** The Purchase Agreement, Transaction Types, and their effect on Processing, including Cash, New Mortgage, Land Contract, Split Owner’s Side, & Split Lender’s Side.
5. **1:00 PM – 4:00 PM – PROCESSING TO AUDIT PROOF YOUR FILE – QUALITY CONTROL-** Collection, & Verification of Data, including Documentation. Who pays what? Property Tax Accounting/Prorations. **FIRPTA.**

Wednesday

6. **9:00 AM – Noon – CLOSING DOCUMENTS –** A review of common documents by transaction type and not-so-common documents needed for clearing curative issues.

Thursday

7. **9:00 AM – Noon – ELEMENTS OF A SUCCESSFUL ESCROW AGREEMENT –** including the setup, terms, and conditions, and following the terms of agreement for the release
8. **1:00 PM – 4:00 PM – ALL THINGS RECORDING –** The Statutes, Fees, Transfer Taxes, and Exceptions from Transfer Taxes, the documents, and the processes. Rejections and Caveats.

Friday

9. **9:00 AM – Noon – THE CLOSING (ON BEING A NOTARY CLOSING AGENT)– EXPECTATIONS AND RESPONSIBILITIES**

Wrap up with a review of the week.