

# 'Escrow Training – From the Order to the Closing and Policy Issuance'

Presented by Linda Hinshon-Canter from Escrow BootCamp ONLINE

**LIVE, ONLINE, AND INTERACTIVE**

REGISTRATION IS NOW OPEN AT [WWW.ESCROWBOOTCAMP.COM](http://WWW.ESCROWBOOTCAMP.COM)

## **THE LESSON PLAN**

*First Online Course May 13 - May 17 and Continuing Every Second Week of the Month*

### **Monday**

1. **9:00 AM – Noon- TITLE INSURANCE-** an in-depth look at Title Insurance from the Order to the Title Commitment and the Title Policy. Including Tenancies, The Gap, and Title Premiums

### **LUNCH BREAK**

2. **1:00 PM – 4:00 PM- TITLE INSURANCE II –** Satisfying Title Requirements, with attention to Risk Assessment & Elimination, & including a review of 'showstoppers' and how to resolve them.

### **Tuesday**

3. **9:00 AM - Noon – THE PURCHASE FILE –** The Purchase Agreement, Transaction Types, and their effect on Processing, including Cash, New Mortgage, Land Contract, Split Owner's Side, & Split Lender's Side.

### **LUNCH BREAK**

4. **1:00 PM – 4:00 PM – PROCESSING TO AUDIT PROOF YOUR FILE – QUALITY CONTROL-** Collection, & Verification of Data, including Documentation. Who pays what? Property Tax Accounting/Prorations. **FIRPTA.**

### **Wednesday**

5. **9:00 AM – Noon – CLOSING DOCUMENTS –** A review of common documents by transaction type and not-so-common documents needed for clearing curative issues.

### **LUNCH BREAK**

6. **1:00 PM – 4:00 PM ESCROW ACCOUNTING – FIDUCIARY RESPONSIBILITIES -** CD Completion, Tools for Balancing to Zero, Balancing with the Lender & the Split Title Company (if any).

### **Thursday**

7. **9:00 AM – Noon – ELEMENTS OF A SUCCESSFUL ESCROW AGREEMENT –** including the setup, terms, and conditions, and following the terms of agreement for the release

### **LUNCH BREAK**

8. **1:00 PM – 4:00 PM – ALL THINGS RECORDING –** The Statutes, Fees, Transfer Taxes, and Exceptions from Transfer Taxes, the documents, and the processes. Rejections and Caveats.

### **Friday**

9. **9:00 AM – Noon – THE CLOSING – EXPECTATIONS AND RESPONSIBILITIES**